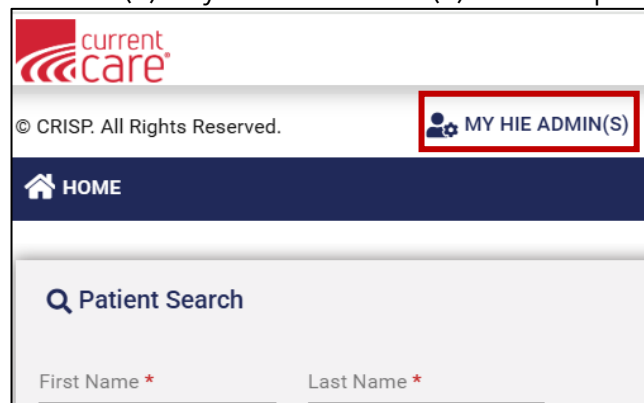


User Best Practices

Here are some best practices for those with CurrentCare user accounts.

- **Act Quickly:** CurrentCare Portal invitation emails expire in 72 hours. Watch for an email from: DoNotReply@hMetrix.com
- **Bookmark the Portal** site: <https://Portal.CurrentCareRI.org>
(Note: this directs you to <https://idp.crisphealth.org/#login> but please bookmark the CurrentCareRI version, so you can see the CurrentCare logo and Support contact info)
- Follow all **User Best Practices** below
- Contact your **HIE Admin** to add or remove CurrentCare Services from your Portal account. Locate the name(s) of your HIE Admin(s) at the top of the Portal:



- **Contact CurrentCare Support** with questions or concerns:
888.858.4815 or Support@CurrentCareRI.org

Confidentiality

When using CurrentCare, you must follow all state and federal rules to keep patient health information private and secure, including:

- [HIPAA](#)
- [Rhode Island Health Information Act of 2008](#)

All users agree to follow CurrentCare's Participant Terms of Access and CurrentCare [policies](#) as a condition of receiving authorized access to CurrentCare. This is to ensure that patient information will remain confidential through its use.

Misuse of CurrentCare includes accessing or viewing information on **yourself or anyone with whom no clinical relationship or need to know exists** – i.e., relative (including children under 18 years old), spouse, significant other, co-worker, friend, neighbor, etc.

Quick Links

- CurrentCareRI.org/Training
- CurrentCareRI.org/Policies
- CurrentCareRI.org/Providers

CurrentCare User DOs and DON'Ts :

DON'T:

- Share your login credentials or use anyone else's.
- Leave your computer unattended while logged in.
- Access your own record.
- Access information for patients that you do not have a work-related need to view.
- Disclose confidential information unless absolutely required for your job.



DO:



- Comply with all CurrentCare policies about confidentiality and login credentials.
 - Immediately report any suspected compromise of your login credentials.
 - Understand you are fully responsible for all actions taken under your login.
 - Be aware that your system usage is routinely monitored for compliance.
- Comply with HIPAA: treat all CurrentCare data as confidential, even after your employment ends.